



**Registered Office :** Bombay House, 24, Homi Mody Street, Fort, Mumbai - 400 001.

**Corporate Office :** Trent House, G Block, Plot No. C-60, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051

**Corporate Identification Number (CIN) :** L24240MH1952PLC008951

**website:** www.mywestside.com **e-mail :** investor.relations@trent-tata.com **Tel :** 022-6700 8064

## POSTAL BALLOT FORM

1. Name & Registered Address :  
of the Sole / first named member
2. Name(s) of the joint holder (s), if any :
3. Registered Folio Number / DP ID No./ Client ID No.\* :  
\* (Applicable to members holding Shares in dematerialised form)
4. Number of Share(s) held :
5. E-voting Event Number (EVEN) :
6. User ID :
7. Password :
8. I/We hereby exercise my/our vote in respect of the following Special Resolutions to be passed through Postal Ballot which includes e-voting, by conveying my /our assent or dissent to the said Resolutions by placing tick (✓) mark at the appropriate box below:

Sr. No.	Description of Resolution	No. of Shares	FOR	AGAINST
			I/We assent to the Resolution	I/We dissent to the Resolution
1.	Appointment of Mr. Philip N. Auld as the Managing Director of the Company			
2.	Offer or invitation to subscribe to Non-Convertible Debentures on a private placement basis			
3.	Creation of Charge on movable and immovable properties of the Company, both present and future, in respect of borrowings			

Place :

Date :

Signature of the Member

**Please read the instructions printed overleaf carefully before exercising your vote**

(P.T.O.)

# INSTRUCTIONS

## 1. GENERAL INFORMATION

- a) There will be one Postal Ballot Form / e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders.
- b) A member can opt for only one mode of voting i.e. either through e-voting or by Ballot. If a Member casts votes by both modes, then voting done through e-voting shall prevail and physical Ballot shall be treated as invalid.
- c) Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy.
- d) The voting rights of Members shall be in proportion to their shares of the paid up equity share capital of the Company as on 7<sup>th</sup> November 2014.

## 2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

- a) Please complete the Ballot Form in all respects and send it duly signed to the Scrutinizer in the attached self-addressed postage pre-paid envelope which shall be properly sealed with adhesive or adhesive tape. Envelopes containing Ballot Form, if sent by courier at the expense of the Member but using the postage pre-paid envelope will also be accepted. The self-addressed envelope bears the name and address of the Scrutinizer appointed by the Company.
- b) The Ballot Form should be signed by the Member as per specimen signature registered with the Company/ Depositories. In case, shares are jointly held, this Form should be completed and signed by the first named member and in his/her absence, by the next named member. Holders of Power of Attorney (POA) on behalf of member may vote on the Ballot mentioning the registration No. of the POA registered with the Company or enclosing an attested copy of POA. The exercise of vote by Ballot is not permitted through proxy.
- c) In case of shares held by companies, trusts, societies, etc., the duly completed Ballot Form should be accompanied by a certified copy of the Board Resolution/ Authority and preferably with attested specimen signature(s) of the duly authorized signatory(ies) giving requisite authority to the person voting on the Ballot Form.
- d) Votes should be cast in case of each resolution, either in favour or against by putting the tick (✓) mark in the column provided in the Ballot.
- e) Duly completed Ballot Form should reach the Scrutinizer not later than the close of working hours (5.30 p.m. IST) on 22<sup>nd</sup> December, 2014. Ballot Forms received after that date will be strictly treated as if reply from such member has not been received. The Members are requested to send the duly completed Ballot Forms well before 22<sup>nd</sup> December, 2014 providing sufficient time for postal transit.
- f) Unsigned, incomplete, improperly or incorrectly tick marked Ballot Forms will be rejected. The Scrutinizer's decision on the validity of a Ballot form or any other related matter shall be final.
- g) A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process can write to Mr. M. M. Surti, Company Secretary, Trent Limited, Bombay House, 24, Homi Mody Street, Mumbai- 400001 or to the e-mail ID investor.relations@trent-tata.com. Please mention your Folio/DP ID and Client ID. Duly filled in and signed duplicate Form should reach the Scrutinizer not later than the date and time specified in serial no. e) above.

## 3. PROCESS FOR MEMBERS OPTING FOR E-VOTING

- (A) In case a Member receives the Postal Ballot Form by E-mail (for members whose e-mail addresses are registered):
- i. Open e-mail and also open PDF viz. "Trent e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password.
  - ii. Open the internet browser by typing the following URL: <https://www.evoting.nsdl.com>
  - iii. Click on "Shareholder - Login".
  - iv. If you are already registered with NSDL for e-voting then you can use your existing user ID and password.
  - v. If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the e-mail as initial password.
  - vi. Password Change Menu will appear on your screen. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof. Please note your new password. We strongly recommend that you do not share your new password and take utmost care to keep your password confidential.
  - vii. Once the e-voting home page opens, click on e-voting> Active Voting Cycles.
  - viii. Select "EVEN" (E-Voting Event Number) of Trent Limited. Now you are ready for e-voting as Cast Vote page opens.
  - ix. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted. Upon confirmation, the message "Vote cast successfully" will be displayed.
  - x. Once the vote on the resolution is cast, the Member shall not be allowed to change it subsequently.
  - xi. Institutional shareholders (i.e. other than individuals, HUF, NRI, etc.) are also required to send scanned copy (PDF/JPG format) of the relevant Board Resolution/Authority letter, etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail on [trent.scrutinizer@gmail.com](mailto:trent.scrutinizer@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)
  - xii. In case of any queries, you may refer the Frequently Asked Questions (FAQs) - Shareholders and e-voting user manual - Shareholders, available at the downloads section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call NSDL on 022-24994600.
- (B) In case of Members receiving Postal Ballot Form by Post:
- (i) User ID and initial password is provided at the bottom of the Postal Ballot Form.
  - (ii) Please follow all steps from Sr. No. 3A (ii) to (xii) above, to cast your vote.
- (C) The e-voting period commences on 23<sup>rd</sup> November, 2014 (9.00 a.m. IST) and ends on 22<sup>nd</sup> December, 2014 (5.30 p.m. IST). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on 7<sup>th</sup> November, 2014, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, he shall not be allowed to change it subsequently.